



Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	£300.00	£250
Deposit registration (per Security Deposit)	£36.00	£30
Gas safety check	£102.00	£85.00
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£360.00	£300
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
"Featured property" advertising	£30.00	£25.00
Floor plan	£30.00	£25.00
Professional photography, from	£240.00	£200
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£144.00	£120
3 bed*	£144.00	£120
4 bed*	£144.00	£120
5 bed*	£144.00	£120
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£180.00	£150
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	£960.00	£800
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£36.00	£30
Cutting of keys (per key) From	£30.00	£25
Service of statutory notices to recover possession (per notice)	£120.00	£100



Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£300.00	£250
Deposit registration (per Security Deposit)	£36.00	£30
Gas safety check	£102.00	£85.00
Energy Performance certification	£120.00	£100.00
Electrical Installation Condition Report and Portable Appliance Test From	£360.00	£300
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
"Featured property" advertising	£30.00	£25
Floor plan	£30.00	£25
Professional photography, from	£240.00	£200
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£144.00	£120
3 bed*	£144.00	£120
4 bed*	£144.00	£120
5 bed*	£144.00	£120
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£180.00	£150
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	£960.00	£800
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£36.00	£30
Cutting of keys (per key) From	£30.00	£25
Service of statutory notices to recover possession (per notice)	£120.00	£100



Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£300.00	£250
Deposit registration (per Security Deposit)	£36.00	£30
Gas safety check	£102.00	£85
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£360.00	£300
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
Rent review	£60.00	£50
Tenancy check in From	£120.00	£100
Tenancy check out From	£120.00	£100
"Featured property" advertising	£30.00	£25
Floor plan	£30.00	£25
Professional photography, from	£240.00	£200
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£144.00	£120
3 bed*	£144.00	£120
4 bed*	£144.00	£120
5 bed*	£144.00	£120
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£36.00	£30
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£180.00	£150
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	£960.00	£800
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£36.00	£30
Cutting of keys (per key) From	£30.00	£25
Service of statutory notices to recover possession (per notice)	£120.00	£100



Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£720.00	£600
Gas safety check	£102.00	£85
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£360.00	£300
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
Rent review	£60.00	£50
Tenancy check in From	£90.00	£75
Tenancy check out From	£90.00	£75
"Featured property" advertising	£30.00	£25
Floor plan	£30.00	£25
Professional photography, from	£240.00	£200
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£144.00	£120
3 bed*	£144.00	£120
4 bed*	£144.00	£120
5 bed*	£144.00	£120
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£36.00	£30
Hourly rate for work not included in your service level (non-exhaustive list below):		
Drawing up of documentation if not included in Service level	£180.00	£150
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Cutting of keys (per key) From	£30.00	£25